

03 July 2023

Dear Parents/Carers

Re: Outwood Parent / Carer Portal

We're delighted to introduce the new Outwood parent and carer portal, which allows parents and carers to securely access information about their child's education from their mobile devices or computer. The portal can be accessed via the email address that you gave us to register with your child's school record.

Parents and carers who have parental responsibility can access the portal using their email address from **today, 03 July 2023**. The portal gives you access to details regarding your child's:

- Attendance
- Praise comments
- Praising Stars
- Timetable
- Consequences issued

Instructions to sign in to the portal are on the reverse of this letter.

If you still need to provide an email address, please get in touch with the academy to update your contact details.

Yours faithfully



Helen Atkins
Business Manager

Outwood Grange Academies Trust, a company limited by guarantee registered in England and Wales with company number 06995649.

Registered office address: Potovens Lane, Outwood, Wakefield, West Yorkshire WF1 2PF.

VAT number: 158 2720 04. Outwood Grange Academies Trust is an exempt charity.

A list of Directors' names is open to inspection at our registered office.

Getting started

Visit portal.outwood.com or scan the QR code.



To sign in:

1. Enter your email address
2. Check your inbox for a special “magic link”
3. Tap on the link to sign-in!

The magic links usually arrive very quickly, but can take a few moments at busy times. If one does not arrive after a few minutes, please check your spam folder in the first instance.

What's available?

Praising Stars reports

An online version of your child's Praising Stars reports, including all their previous reports.

Praise

All of the praise comments given by teachers.

Brilliant resilience in fitness today on the boxing equipment. Well done!

A A. Teacher (PE)

Mon 01 Jan 2023 at 00:00

Attendance

An overview of your child's attendance.

Present
100.0%

Authorised Absence
0.0%

Unauthorised Absence
0.0%

Lates
0

Calculations are based on number of sessions attended. A session is half a day at school. This data is subject to change as attendance marks are processed.

Consequences

An overview of any sanctions issued.

Student timetable

Your child's timetable, including subject, teacher and classroom.

08:25

Tutor Groups

U1 A. Teacher 7/France

08:45

Maths

U2 B. Teacher Ma1